



DLI.BusinessLicense@state.mn.us
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www.dli.mn.gov

**Certificate of Supervision of
Electrical Maintenance Work ONLY by
a Licensed Maintenance Electrician
or Electrical Engineer**

☐ Check here if this is a change in Responsible Maintenance Electrician or Electrical Engineer

**TO BE COMPLETED BY THE RESPONSIBLE MAINTENANCE ELECTRICIAN OR ELECTRICAL ENGINEER AND AN AUTHORIZED REPRESENTATIVE
OF THE EMPLOYER OF THE EMPLOYEES PERFORMING ELECTRICAL MAINTENANCE**

EMPLOYER REGISTRATION NUMBER	EMPLOYER NAME	TELEPHONE NUMBER
ADDRESS	CITY	STATE ZIP CODE
NAME OF MAINTENANCE ELECTRICIAN OR ELECTRICAL ENGINEER		MN LICENSE NUMBER
ADDRESS	CITY	STATE ZIP CODE

This is to certify that the licensed maintenance electrician or electrical engineer employed by the company named above will be responsible for planning, laying out, and supervising all electrical maintenance and repair work performed by this employer's registered unlicensed maintenance electricians on this employer's premises, as permitted under Minnesota Statutes § 326B.33, subd. 21, and for compliance of such work with National Electrical Code safety standards, as required under Minnesota Statutes § 326B.35.

We, the undersigned, recognize that under Minnesota Rules 3800.3500, subp. 8, the maintaining and repairing of electrical wiring, apparatus, and equipment permitted to be done by registered unlicensed individuals under the supervision of a licensed maintenance electrician or electrical engineer is limited to the adjustment or repair or replacement of worn or defective parts of electrical equipment and replacement of defective receptacle outlets and manual switches for lighting control, and does not include the installation of new wiring, apparatus, and equipment or additions, alterations, or extensions to existing wiring, apparatus, or equipment.

We further understand that it is a misdemeanor under Minnesota Statutes § 326B.084 to knowingly and willfully make a false statement in any license application or other required form, or to perform or direct others to perform electrical work without the required license, and that under Minnesota Statutes § 326B.082, the Commissioner may revoke, suspend, or refuse to renew electrical licenses for such violations and may impose civil penalties up to \$10,000.00 for each violation.

We further understand that the department may require that the employer or designated responsible individual provide evidence of the manner in which they will comply with the requirements of Minnesota Administrative Rules Chapters 3800 and 3801.

The Department of Labor and Industry shall be immediately notified upon termination of the contract, upon termination of employment of the licensed maintenance electrician or electrical engineer and of any changes to the registered unlicensed persons supervised.

We, the undersigned, declare that the information we have provided above is true and correct to the best of our knowledge, and agree to comply with the requirements of the Minnesota Electrical Act administered by the Department of Labor and Industry.

SIGNATURE OF EMPLOYER'S REPRESENTATIVE

SIGNATURE OF MAINT ELECTRICIAN OR ELECTRICAL ENGINEER

STATE OF _____)
COUNTY OF _____) ss

STATE OF _____)
COUNTY OF _____) ss

Subscribed and sworn to before me

Subscribed and sworn to before me

this _____ day of _____

this _____ day of _____

SIGNATURE OF THE NOTARY PUBLIC

SIGNATURE OF THE NOTARY PUBLIC

Employer shall resubmit a Certificate of Responsible Licensed Individual two years from the date of the previous submittal.

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.